luxembourg internet-days

Security
Sovereignty
Resilience

November 17 & 18, 2026
a LU-CIX event
hosted at the Luxembourg Chamber of Commerce

45-min Workshop guide

The event

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Address: Luxembourg Chamber of Commerce
7, rue Alcide de Gasperi – Luxembourg

Date: November 17 & 18, as from 9.30 a.m. (doors open at 9.00 a.m.)

Dress code: business

Registration: free & mandatory – available at
https://welkomforms.web.app/?id=U985at01XYpBxs4Y6qUE&lang=en

Parking: limited parking spaces are available at the underground car-park in the event building (closes at 10.00 pm).
Other paid parking facilities are available near the venue, check them out here.

How to access the event?

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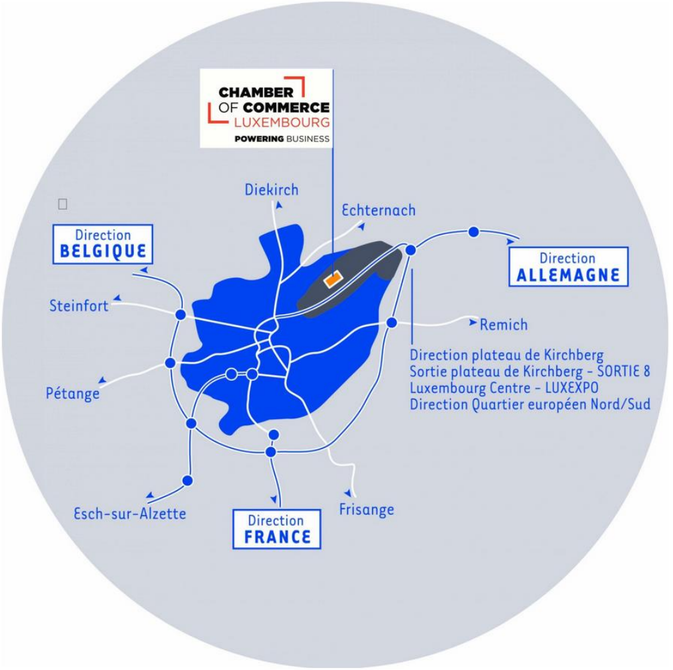

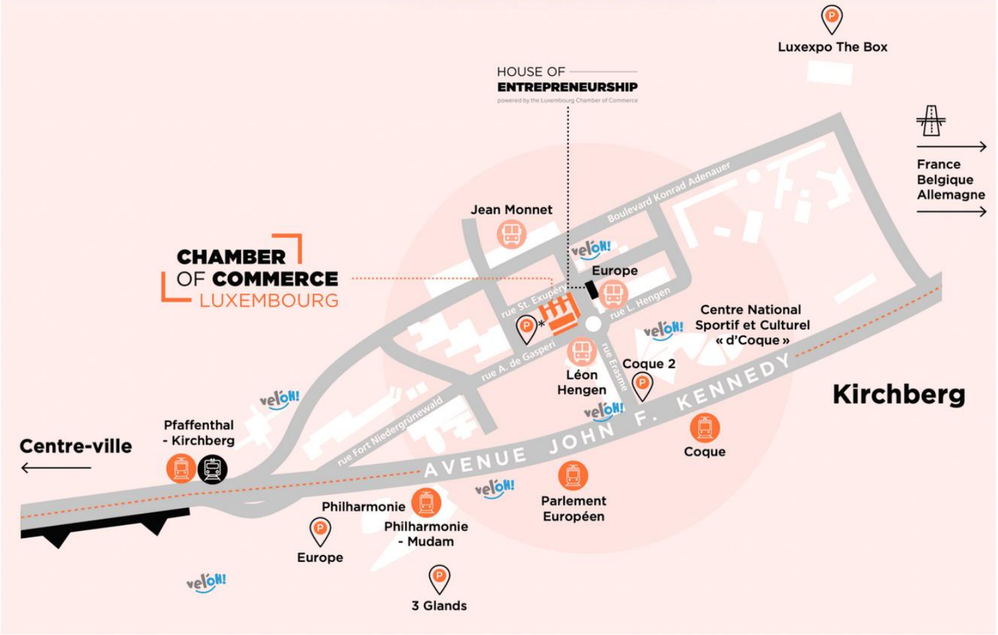

- Luxembourg airport is 10 minutes away from the show. More informations and flights at www.lux-airport.lu
- Direction “plateau de Kirchberg”. Exit n°8 Luxembourg-centre.
- Luxembourg City train station is 10 minutes away from the show. More information and schedules at www.cfl.lu
- Use the Mobiliteit app or the website https://www.mobiliteit.lu/ to check out the fastest way to arrive at the Chamber of Commerce.

Accommodations

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We have partnered with 3 hotels near the venue to offer you a wide range of options, at exclusive negotiated prices.

Our exclusive prices are only available **for booking made before October 6th,** so don't miss out on this opportunity for savings!

To check them out, and benefit from them, click here.

MAMA SHELTER

NOVOTEL LUXEMBOURG KIRCHBERG

NOVOTEL SUITES

Your 45-min Workshop

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Send to both event@lu-cix.lu & frederique.ulrich@lu-cix.lu:

- as soon as possible, no later than **August 31st**, the theme of your presentation to place it in the most relevant slot in the programme;

- no later than **September 15th** your speaker's:
    - first & last name,
    - job title and biography (English),
    - picture (portrait),
    - direct e-mail address and phone number,
    - the title of the presentation and a 2-3 sentence teaser (for the programme);

- no later than **November 9th**, your **PowerPoint** presentation, using https://luxtransfer.lu/fr/share.

Make sure the document is available long enough for us to get it (3 days shall be OK).
After this date, we cannot guarantee that it will be projected on stage. No last-minute changes will be possible.

About your PowerPoint presentation

Format: 16/9 - PowerPoint (.ppt) ONLY
Your presentation will be used on a Microsoft computer.
All presentations should be in English and may be published on the web in both PDF and video format. Please don't include any confidential materials in your presentations. Presentation content must also adhere to copyright law and our Code of Conduct.

Reminder: it is the submitter's responsibility to ensure that they have the appropriate rights and permissions for the content of their submission, including artworks or the products of generative AI.

Your 45-min Workshop

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On your speech day

When you (or your speaker) arrive at the event,
we recommend that you (he/she) contact a member of our team (Frédérique ULRICH, Emmy GANDAR, Estelle FERNANDEZ) so that we can provide you with all the relevant details and avoid any last-minute stress.

Please come to the conference room **15 min before your time slot** (cf. programme).

You'll be able to choose between staying on stage or walking in front of the audience.
Our moderator will introduce you and then you'll be able to go on stage.
Your slides will already be in place (in our Master PowerPoint presentation), last-minute changes are NOT possible.
You'll be able to advance the slides using either the computer on stage or a remote.

Sunset Eve

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A welcoming and festive networking evening will take place on Nov. 17 from 6.30 pm at the restaurant *Piri Piri* (33, Avenue John F. Kennedy 1855 Kirchberg Luxembourg), a unique casual occasion to meet with event speakers, experts and industry peers.

Some packages include entry/ies for this networking evening, some don't. If your sponsoring package doesn't include any entry and/or if you wish to buy additional entries, contact us at event@lu-cix.lu (190€ +VAT/entry)

Piri·Piri
Portuguese Restaurant & Bar

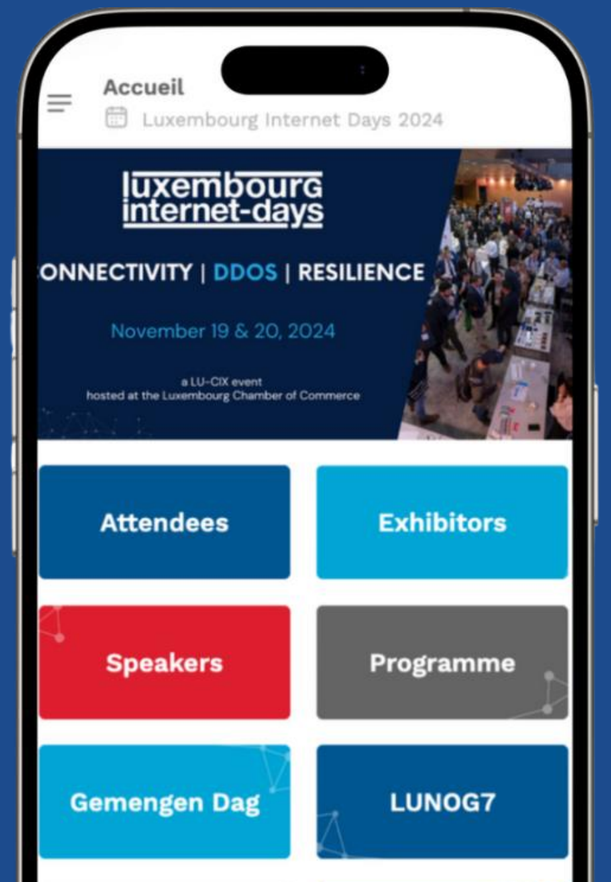
* No cash payment will be accepted.

The event digital platform, Swapcard

We have chosen Swapcard, the event digital platform, **to help you make the most of your attendance.**

With it, you'll be able to **check out the attendees & the exhibitors lists, the speakers and the programme**.

It's the perfect tool to plan your visit **but also to be proactive and contact or video meet attendees before, during and after the event**.



Access the event's digital platform

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- Make sure all the people from your company who will participate in the event are registered at https://welkomforms.web.app/?id=U985at01XYpBxs4Y6qUE&lang=en (free & mandatory).

- Access the event's digital platform (provided by Swapcard) once it opens, with the link you'll receive directly from Swapcard into your inbox (e-mail address you have used to register).

- Start using the platform to proactively contact people you need/want to start a conversation with! And keep posted to get messages or invitations for video calls.

Advertise about the event

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- Use the event banners available at https://www.luxembourg-internet-days.com/media/
- Post about it on LinkedIn, Facebook and other social media… and reshare our communications.
- Invite your clients, partners, contacts, etc. with e-mails to participate to the event, to visit you at your booth, or to check out your digital booth, plus chat with your peers.

Contact us at event@lu-cix.lu if you need help with regards to your content.

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Any question?
Contact us at event@lu-cix.lu